



Office of the Governor

## Criminal Justice Division

Funding Announcement (Amended):

***Specialty Courts Program***

Amendment #1: January 11, 2017

## Opportunity Snapshot

Below is a high-level overview of many of the elements of this opportunity. Full information is provided in the funding announcement that follows.

### Purpose

The purpose of this announcement is to support specialty problem-solving courts as defined in Chapter 121 of the Texas Government Code. Courts allowed under this announcement include family drug court programs, adult drug court programs, juvenile drug court programs, veterans court programs, mental health court programs, commercially sexually exploited persons court programs, and problem-solving court programs that combine two or more types of court programs above into a multi-purpose program designed to bring multiple types of treatment for co-occurring disorders or issues.

### Funds Available

It is anticipated that up to \$8.5 million may be funded under this announcement.

### Budget

The minimum allowed under this program is \$10,000 and there is no limit on the amount of funding an applicant can request.

### Match

There is no match requirement under this program.

### Project Periods

Projects may not exceed a 12-month period.

### Organizational Eligibility

Applications may be submitted by counties or community supervision and corrections departments (CSCDs) that received a grant from CJD under this program in either FY 2016 (beginning Sept. 1, 2015) or FY 2017 (beginning Sept. 1, 2016).

### Process

Applicants will respond to this funding announcement by completing an application in eGrants <https://eGrants.gov.texas.gov>.

### Contact Information

For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

## Table of Contents

<b>Opportunity Snapshot</b> .....	<b>1</b>
<b>Purpose</b> .....	<b>3</b>
<b>To Apply</b> .....	<b>3</b>
<b>What’s New</b> .....	<b>4</b>
Changes in Eligibility .....	4
Changes in the Application .....	4
Changes in Reporting Requirements .....	5
<b>Step 1: Review the Process</b> .....	<b>5</b>
Timeline .....	5
Submission Method .....	5
<b>Step 2: Consider the Requirements</b> .....	<b>6</b>
Organizational Eligibility .....	6
Funding and Project Period Limits .....	6
Match Requirement.....	6
Ineligible Expenses and Activities .....	6
Program-Specific Requirements .....	7
Standard CJD Requirements .....	7
<b>Step 3: Apply via eGrants</b> .....	<b>8</b>
Basics.....	8
Profile Tab – Grant.Vendor Sub-Tab Direct Deposit Procedures.....	8
Narrative Tab – Program-Specific Questions .....	8
Narrative Tab – Required Certifications .....	10
Narrative Tab – Project Narrative .....	10
Activities Tab – CJD Purpose Areas .....	10
Activities Tab – Fund Source Information and Requirements .....	10
Activities Tab – OOG-Defined Project Activity Area .....	10
Measures Tab – OOG-Defined Output Performance Measure Information .....	11
Measures Tab – Custom-Defined Performance Measures.....	11
Submit.Application and Certify.Application Tabs .....	11
<b>Step 4: Funding Decisions and Grant Acceptance</b> .....	<b>11</b>
Selection Criteria.....	11
Announcements.....	13
Accept the Award .....	13
<b>Appendices</b> .....	<b>14</b>
Appendix A: Required Certifications.....	14
Appendix B: Project Narrative .....	16
Appendix C: CJD Purpose Areas .....	19
Appendix D: Fund Source Information and Requirements.....	20
Appendix E: OOG-Defined Project Activity Area and OOG-Defined Output Performance Measure Information .....	24
<b>About CJD</b> .....	<b>25</b>

# Specialty Courts Program

---

## Purpose

The goal of the Criminal Justice Division (CJD) is to provide needed funding to improve public safety and support victims of crime by filling system gaps and promoting innovative solutions to common problems. CJD is accepting applications for specialty problem-solving court programs that seek to address the underlying issues or diagnoses of offenders in an effort to reduce recidivism and save valuable time and resources for the criminal justice system. The types of court programs eligible under this funding announcement include:

- 1) Family drug court programs
- 2) Adult drug court programs
- 3) Juvenile drug court programs
- 4) Veterans court programs
- 5) Mental health court programs
- 6) Commercially sexually exploited persons court programs
- 7) Problem-solving court programs that combine two or more types of courts above into a multi-purpose court designed to bring multiple types of treatment for co-occurring disorders or issues, or that offer multiple tracks – rather than create multiple courts – to leverage a more cost-effective administrative infrastructure.

## To Apply

If you are interested in applying for a grant under this program, follow the four-step process outlined below.

**Step One - Review the Process:** Get familiar with the funding announcement and the process used for this particular program.

**Step Two - Consider the Requirements:** Consider the eligibility requirements as well as what will be required of successful applicants.

**Step Three - Apply in eGrants:** Compile and submit your grant application. To understand how to apply online or to register for the system go to <https://eGrants.gov.texas.gov>.

**Step Four – Funding Decisions and Grant Acceptance:** Await the funding decision, which is provided through a grant award or other notice from CJD. If you receive an award, complete the acceptance process to access funds.

## What's New

There are significant changes to the Specialty Courts Program this year.

### Changes in the Amended Funding Announcement

- **Probation Officers and Similar Personnel:** In the amended Funding Announcement (dated January 11, 2017), eligibility for the funding of probation officers and similar personnel has been restored. Applicants may include funding for probation officers in their applications for state fiscal year 2018 (beginning September 1, 2017), as in state fiscal year 2017. Funding for legal services, including prosecution and defense attorneys, remains an ineligible expense.

### Changes in Eligibility

- **Personnel Costs:** CJD will no longer fund legal services activities, including prosecution or defense attorney salaries for specialty court programs funded for state fiscal year 2018.
- **Eligible Organizations:** CJD will not consider any application from a specialty court that CJD did not fund in either FY 2016 or FY 2017.
- **Funding Limits:** CJD will cap funding levels at the most recent year's award minus any newly ineligible line items.
- **Medically Assisted Treatment:** Medically assisted treatment will now be an eligible expense under this funding announcement.

### Changes in the Application

- **Completion of the CJD specialty courts survey:** All applicants must complete the CJD specialty courts survey released in December 2016 (available at [https://fs3.formsite.com/OOG\\_HSGD/cjd-SpecCourts2016-12/index.html](https://fs3.formsite.com/OOG_HSGD/cjd-SpecCourts2016-12/index.html)). Applicants must complete the survey before the application deadline (February 20, 2017).
- **Narrative tab – Program-Specific Questions:** This section has changed substantially, including changed certification requirements regarding immigration and customs enforcement requests (only applicable to certain county or municipal governments).
- **Narrative tab – Project Narrative:** The instructions for some sections of the Project Narrative on the eGrants application have changed. Applicants must read the “Project Narrative” section of this funding announcement to find them – they are not repeated in eGrants.
- **Activities tab – CJD Purpose Areas (new):** Applicants must assign a percentage of their project to certain purpose areas that correspond to their ultimate goal. See “Activities Tab – CJD Purpose Areas” under Step 3 of this funding announcement.
- **Activities tab - OOG-Defined Project Activity Area and Measures tab - OOG-Defined Output Performance Measures:** CJD has overhauled the classification of project activities and the associated measures. See “Activities Tab – OOG-Defined Project Activity Areas” and “Measures Tab – OOG-Defined Output Performance Measures” under Step 3 of this funding

announcement and “Appendix E: OOG-Defined Project Activity Area and OOG-Defined Output Performance Measures” for the available activity areas and measures.

- **Activities tab - Fund Source Information and Requirements:** This section has changed. It includes several new questions about project types and activities. It also includes questions for all CJD grant programs, including some that may not apply to this funding announcement. See “Activities tab – Fund Source Information and Requirements” under Step 3 and “Appendix D: Fund Source Information and Requirements” for the full list of questions and instructions specific to this funding announcement.
- **New Direct Deposit procedures:** Applicants will now be required to upload direct deposit forms at the time of application. See “Profile Tab – Grant.Vendor Sub-Tab Direct Deposit Procedures” under Step 3 for more information.

## Changes in Reporting Requirements

As of FY2017, CJD changed its reporting system for specialty courts, and these changes will continue be in effect. Beginning with mid-year grant reports in FY2017 (due in March 2017), CJD changed the semi-annual report questions and format. Principally, CJD now requires specialty courts to report information on each participant, rather than just aggregate statistics. In order to be considered for an award, currently funded courts should file their 6-month report for the current grant cycle (due in March) using the new format.

**Note:** One key component of the new reports is the TRAS (Texas Risk Assessment Score) sub-section scores. A felony-level TRAS must be performed on each participant. Grantees will also be required to include the TRAS scores for all adult participants in their regular reports to the Criminal Justice Assistance Division (CJAD) of the Texas Department of Criminal Justice, as directed by CJAD.

For more information on reporting requirements, see <http://gov.texas.gov/cjd> or contact the Public Policy Research Institute at [CJD@ppri.tamu.edu](mailto:CJD@ppri.tamu.edu).

## Step 1: Review the Process

### Timeline

Action	Date
Funding Announcement Release	12/19/2016
Online System Opening Date	12/19/2016
Final Date to Submit an Application	02/20/2017 at 5:00PM CST
Earliest Start Date	9/01/2017
Latest Start Date	11/01/2017

### Submission Method

Applicants must submit applications through via eGrants (<https://eGrants.gov.texas.gov>) by the deadline listed above.

## Step 2: Consider the Requirements

### Organizational Eligibility

Applications may be submitted by counties and community supervision and corrections departments (CSCDs) that received a grant from CJD under this program in either FY 2016 (beginning Sept. 1, 2015) or FY 2017 (beginning Sept. 1, 2016).

### Funding and Project Period Limits

**Funding Limits:** The minimum award under this program is \$10,000 and there is no limit on the amount of funding that can be requested. Additionally CJD will cap funding levels at the most recent year's award minus any previously approved budget items that are now ineligible.

**Project Period:** Grant-funded projects must begin on September 1, 2017 may not exceed a 12-month grant period. CJD will consider any other proposed changes to the start or end dates on a case-by-case basis.

**Available Funding:** It is anticipated that up to \$8.5 million may be funded under this announcement. The number of awards will depend upon the number of eligible applicants and availability of funding.

**Source of Funding.** State funds are authorized under Section 102.056 of the Texas Code of Criminal Procedure and Section 772.006 of the Texas Government Code, which designates CJD as the administering agency. The source of funding is a biennial appropriation by the Texas Legislature from funds collected through court costs and fees.

Texas Code of Criminal Procedure, Section 102.056 and Texas Government Code, Section 772.006 authorize the use of state funds to support criminal justice projects including specialty courts, and designate CJD as the administering agency. The source of funding is a biennial appropriation by the Texas Legislature from funds collected through court costs and fees. All awards are subject to the availability of funds appropriated by the Texas Legislature for the 2017-2018 biennium.

### Match Requirement

There is no match requirement under this program.

### Ineligible Expenses and Activities

Grant funds may not be used to support the unallowable services, activities, and costs listed in the Guide to Grants (available at [https://egrants.gov.texas.gov/FileDirectory/Guide\\_to\\_Grants\\_v8.pdf](https://egrants.gov.texas.gov/FileDirectory/Guide_to_Grants_v8.pdf)) and:

- 1) Vehicles or equipment for government agencies that are for general agency use;
- 2) Transportation, lodging, per diem or any related costs for participants when grant funds are used to develop and conduct training;
- 3) Medical services other than those integral to a substance abuse treatment regime;
- 4) Legal services, including prosecution and defense attorney salaries; and
- 5) Any other prohibition imposed by federal, state or local law or regulation.

## Program-Specific Requirements

### Financial and Progress Reporting Requirements

At the end of each quarter of the state fiscal year during the one-year grant period, grantees will be required to submit a financial status report via eGrants. Grantees will be required to submit semi-annual progress reports via <https://cjd.tamu.edu/> in the format required by CJD.

Grantees will also be required to include Texas Risk Assessment Score (TRAS) for all adult participants in their regular reports to the Community Justice Assistance Division (CJAD) of the Texas Department of Criminal Justice, at the direction of CJAD.

Also, note the changes described above in the “*Changes in Reporting Requirements*” section under “*What’s New*”.

### Registration Requirements

The court program must meet all requirements in the Texas Government Code, Section 121.002, which include:

- 1) Written notice of the program;
- 2) Any resolution or other official declaration under which the program was established; and
- 3) A copy of the applicable community justice plan that incorporates duties related to supervision that will be required under the program.

The court program must also be registered with the Texas Department of State Health Services, Clinical Management for Behavioral Health Services database. Information about registration procedures may be accessed at <http://www.dshs.state.tx.us/cmbhs/default.shtm>.

### Judge Requirements

The presiding judge of a drug court must be an active judge holding elective office, an associate judge or magistrate assigned to preside over drug court, or a retired judge available as a sitting judge.

### Program Income

Applicant must agree to comply with all state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant must also agree to report program income to CJD through a formal grant adjustment no less than once per quarter, to secure CJD approval prior to use of the program income, to use program income only for allowable costs, and to expend program income immediately after CJD’s approval of a grant adjustment and prior to requesting reimbursement of CJD funds. For the purposes of this program, the additive method applies.

## Standard CJD Requirements

**CJD Regulations:** Grantees must comply with the standards applicable to this funding source cited in the Texas Administrative Code (1 TAC Chapter 3), and all statutes, requirements, and guidelines applicable to this funding. For more information on these statutes, requirements, and guidelines, consult the *Guide to Grants* and the *Grantee Conditions and Responsibilities*.

**Criminal History Reporting:** The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2011 through 2015.

**Immigration and Customs Enforcement Requests:** An application requirement pertaining to full compliance with Department of Homeland Security detainer requests applies to all municipal or county governments that operates a subdivision or department that detains individuals after arrest for a criminal violation. Full text of this certification can be found on the Narrative tab of each application or at [http://gov.texas.gov/cjd/dhs\\_detainerrequest](http://gov.texas.gov/cjd/dhs_detainerrequest). All applicants must select one of four options in their eGrants application to be considered for funding under this announcement.

## Step 3: Apply via eGrants

This is a highly competitive funding opportunity, so applicants should carefully review all the requirements and application instructions to ensure their application is not deemed ineligible and removed from merit review.

### Basics

To apply to CJD for these grants, you must complete or make sure you have already completed some standard requirements. All of the following are needed to apply within eGrants:

- 1) Applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency (to request a DUNS number, go to <http://fedgov.dnb.com/webform/displayHomePage.do>);
- 2) Applicants must be registered in the federal System for Award Management (SAM) database located at <https://www.sam.gov/> and maintain an active registration throughout the grant period;
- 3) Applicants must have or register for an account in <http://eGrants.gov.texas.gov>; and
- 4) Applicants must complete the CJD specialty courts survey released in December 2016 no later than February 20, 2016 (the survey is available at [https://fs3.formsite.com/OOG\\_HSGD/cjd-SpecCourts2016-12/index.html](https://fs3.formsite.com/OOG_HSGD/cjd-SpecCourts2016-12/index.html)).

### Profile Tab – Grant.Vendor Sub-Tab Direct Deposit Procedures

New Direct Deposit procedures: Applicants must upload the required [Direct Deposit forms](#), [New Payee Identification Form](#), and [W9 Form](#) for each application prior to submission. The eGrants system will not allow an application submission until these forms are attached to the application. These forms are available at <https://eGrants.gov.texas.gov/updates.aspx> under the Financial Management Tools section or by clicking on the hyperlinks above.

### Narrative Tab – Program-Specific Questions

The eGrants system will provide additional information about the requirements of applying and contents of the application. Answer these questions in Section 1, Project-Specific Questions under the Narrative tab. Following are some key aspects:

**Specialty Courts:** If applicant is a specialty court operating under Ch. 121 of the Texas Government Code, enter the CJD ID for the court. A list of the registrations is and ID numbers is available at [http://gov.texas.gov/files/cjd/Specialty\\_Courts\\_By\\_County\\_December\\_2016.pdf](http://gov.texas.gov/files/cjd/Specialty_Courts_By_County_December_2016.pdf). Specialty courts should not apply under any funding but the Specialty Courts Funding Announcement.

**Note:** “Teen Courts” that do not operate under Ch. 121 should apply under the Juvenile Justice Funding Announcement.

**Drug Testing:** Applicants must describe the drug testing policy for employees (if applicable) and program participants, if applicable.

**Juvenile Case Managers:**

*This section is not relevant to applicants under the Specialty Courts Program. Applicants should select options indicating the project does not support juvenile case managers, and enter “N/A” where applicable.*

**Evaluation Projects:**

*Applicants under the Specialty Courts Program may submit project budgets containing an evaluation component, but should review the proposal with CJD before submitting. Contact Andrew Friedrichs, Associate Director of Justice Programs, at (512) 463-8232 or [andrew.friedrichs@gov.texas.gov](mailto:andrew.friedrichs@gov.texas.gov).*

**Evaluation Projects:** Third-party evaluations of projects to determine their effectiveness. Only applicants including an evaluation in their project budget must fill out this section (and should select “Program Evaluation” as one of their “OOG-Defined Project Activity Areas” on the Activities tab of eGrants). Note: If this is an application for a project that is entirely comprised of an evaluation, provide this information in the appropriate Project Narrative sections.

- **Tier-One Evaluations:** Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation also will review available program output and outcome information. Describe here the best practices/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed.
- **Tier-Two Evaluations:** Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program’s effectiveness and to produce data and evidence necessary for others to replicate the program models and to develop best practices that CJD can use in supporting similar efforts. Describe here why this new program model is needed and the goal(s) of the evaluation.

CJD is committed to developing evidence-based best practices and applicants are encouraged to, where appropriate, try new and innovative approaches and to include rigorous program evaluations in their project budgets. Evaluation costs will be reviewed on a case-by-case basis by – and approved at the sole discretion of – CJD. After CJD awards any such costs, CJD reserves the right to review, amend, and approve any contract or grant to an evaluator. CJD also reserves final approval for the professional

evaluator selected, and any such evaluator must have a demonstrable track record of rigorous evaluations of similar projects.

**Sustainment:** Applicants must indicate how many additional years, beyond this application, they plan on requesting continuation funding. If three years or fewer, applicants must explain their sustainment plan if the project is to be sustained. If more than three years, applicants must explain why other resources cannot be used to continue this project.

## Narrative Tab – Required Certifications

There are a variety of certifications on the eGrants application that applicants are required to make when submitting their application. Applicants should carefully review these certifications, which are also found in this funding announcement’s *“Appendix A: Required Certifications”*.

## Narrative Tab – Project Narrative

Within eGrants, applicants will complete several narrative fields. Each funding announcement has different instructions for the nine Project Narrative boxes. These instructions are not contained on eGrants, so applicants must review the instructions contained in this funding announcement’s *“Appendix B: Project Narrative”*. Failure to provide the information requested in this funding announcement may result in an application being deemed ineligible for funding.

## Activities Tab – CJD Purpose Areas

In this new section of the Activities tab, applicants must assign percentages (adding up to 100%) of their project’s purpose areas to the available categories. Purpose areas should be considered in terms of the ultimate goal of the project, rather than how the project will accomplish its goals.

**Allowable Purpose Areas:** The purpose areas displayed on the Activities tab in eGrants are for all CJD grant programs, but only some purpose areas are eligible under this funding announcement. See *“Appendix C: CJD Purpose Areas”* for a list of eligible purpose areas.

## Activities Tab – Fund Source Information and Requirements

This section has been overhauled with substantial changes and contains questions that allow CJD to better understand the nature of the project’s activities. See *“Appendix D: Fund Source Information and Requirements”* for information on the information applicants must enter there.

## Activities Tab – OOG-Defined Project Activity Area

Applicants must assign percentages of their project’s activities – based on the portion of project budget – that correspond to the eligible activity categories, and provide a brief description. Activity descriptions should reflect the information entered under the “Project Approach & Activities” section of the Project Narrative on the Narrative tab. Percentages must add up to 100.

**Allowable Project Activity Areas:** The project activity areas displayed on the Activities tab in eGrants are for all CJD grant programs, but only some project activity areas are eligible under this funding announcement. Applicants should carefully consult this funding announcement’s *“Appendix E: OOG-*

*Defined Project Activity Area and OOG-Defined Output Performance Measure Information*” for a list of eligible project activity areas.

## Measures Tab – OOG-Defined Output Performance Measure Information

Selecting an activity on the Activities tab will cause all the CJD measurements linked to that activity to display on the Measures tab. Applicants should estimate quantities for each measure that applies to their project, or enter a “0” if a measure is not applicable. Measures should be estimates only of activities that occur during the project period.

**Allowable Output Performance Measures:** The OOG-defined output performance measures displayed on the Measures tab in eGrants are for all CJD grant programs, but only some measures are eligible under this funding announcement. Applicants should carefully consult this funding announcement’s *“Appendix E: OOG-Defined Project Activity Area and OOG-Defined Output Performance Measure Information”* for a list of eligible measures.

## Measures Tab – Custom-Defined Performance Measures

CJD encourages grantees are encouraged to add any measures that would help CJD better understand the project’s activities and performance.

## Submit.Application and Certify.Application Tabs

After completing the application, submit the application by selecting the “Submit Initial Application” button on the bottom of the Submit.Application tab (if your application is missing information, a list of errors will appear on the Submit.Application tab).

After the initial submission, the project officials will receive an email notification. The Authorized Official must then log-in to the application and certify the application by selecting the “Certify Official Application” button at the bottom of the Certify.Application tab (only visible once the application has been initially submitted).

Applications are not complete until the Authorized Official has CERTIFIED the application, and they must do so BEFORE the application deadline.

For support documents and “how-to” videos and other resources, including the Guide to Creating an Application, see the eGrants support page at <https://egrants.gov.texas.gov/updates.aspx>.

## Step 4: Funding Decisions and Grant Acceptance

### Selection Criteria

**Application Screening:** CJD will screen all applications to ensure that they meet the requirements included in the funding announcement. Applications that meet those requirements will move forward to the merit review phase.

**Merit Review:** The CJD executive director will convene a panel, to include the Specialty Courts Advisory Council, to review and score applications in an effort to prioritize funding. The merit reviewers will review and score each application based on a 100-point scale across the following categories:

- **Problem (20 points):** The extent to which the applicant demonstrates: (1) that the problem stated warrants action; (2) that the applicant has a thorough understanding of it; and (3) how it relates to CJD’s program priorities as stated in this funding announcement. For this category, merit reviewers will consider the Project Narrative’s Problem Statement, Target Group, and Supporting Data sections, as well as information from the Activities and Measures tabs and the program-specific question on the Narrative tab. CJD may also make external data available to the panel to inform their assessment, where relevant.
- **Project Strategy (35 points):** The extent to which the applicant demonstrates: (1) that the project approach clearly addresses the problem stated; (2) that the strategy will be effective at delivering the proposed outcomes; and (3) that the proposed approach is based on logical practices, as well as on established evidence, research, science, or best or promising practices. For this category, the merit reviewers will consider the Project Narrative’s Project Approach and Activities, Evidence-Based Practices, and Supporting Data sections, as well as information from the Activities and Measures tabs and the program-specific questions on the Narrative tab.
- **Performance Management (15 points):** The extent to which the applicant demonstrates: (1) that the organization is capable of accurately assessing needs; (2) is able to manage and execute strategies and plans; (3) has the skills and capacity to measure, analyze, and respond to performance data; and (4) has a plan or method to monitor results and performance and use this information to inform changes to the project approach. For this category, the merit reviewers will consider the Project Narrative’s Performance Management and Data Management sections.
- **Capacity and Capabilities (30 points):** The extent to which the applicant demonstrates: (1) that the organization has a track record of success; (2) that it has the staff capabilities and capacity needed to deliver strong results; and (3) that it has the administrative and financial capability to manage the grant and the project well. For this category, the merit reviewers will consider the Project Narrative’s Capacity and Capabilities section.
- **Cost Effectiveness (additional criteria using a 1-5 scale):** While not part of the 100-point merit review scale, the merit reviewers will provide a separate score for cost effectiveness. This score is based on the extent to which the budget seems reasonable to carry out the project as proposed, including the established measures and goals (as outlined in the Performance Management section of the Project Narrative). For this category, the merit review panel will consider the project budget, the full project narrative, and information from the Activities and Measures tabs.

**Final Decisions:** The executive director will consider merit review rankings along with other factors and make all final funding decisions. Other factors may include cost effectiveness, adherence to best practices, programmatic results, overall funds availability, CJD or state government priorities and strategies, legislative directives, need, geographic distribution, balance of focuses and approaches, or other relevant factors.

CJD may not fund all applications or may only award part of the amount requested. Per Rule 3.9 of the Texas Administrative Code, all funding decisions made by the executive director are final and are not subject to appeal. The receipt of an application by CJD does not obligate CJD to fund the grant or to fund it at the amount requested.

## Announcements

After CJD makes final funding decisions, each applicant will receive either an unfunded notice or a preliminary decision notification or final grant award. The award will provide all of the conditions and requirements of the grant. Release of final grant awards are always contingent on CJD's receipt of the state funds for the program and CJD cannot release or guarantee funding to any applicant until those funds are received and a determination is made that adequate funding is available.

## Accept the Award

Applicants that receive funding through the final award process will need to follow the instructions found within the award to accept the grant officially.

## Appendices

### Appendix A: Required Certifications

Applicants must certify that they will comply with the following requirements to the extent that they are applicable. CJD, at its sole discretion, will determine the applicability of requirements:

**A. Constitutional compliance:** Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

**B. Information systems:** Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

**C. Bulletproof vests:** Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

**D. Uniform Crime Reports:** Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the twelve previous months.

**E. Criminal History Reporting:** The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2011 through 2015.

**F. DNA Testing of Evidentiary Materials.** All grantees that perform DNA testing of evidentiary materials, whether supported by this grant or not, must upload any resulting eligible DNA profiles to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

**G. Interoperable Communications.** Funds to support emergency communications activities must ensure compliance with the *FY 2015 SAFECOM Guidance on Emergency Communications Grants*; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) for Texas.

**H. Twelve-Step Programs.** Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

**I. Specialty Court Certifications.** If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.

2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

**I. Generated Program Income.** Unless specifically and explicitly authorized to do otherwise by OOG, at OOG's sole discretion, the applicant will report Generated Program Income (GPI), which includes any portion of fees collected from program participants and retained by the grantee. GPI will be applied to the grant through a grant adjustment. GPI must be used to offset project costs and must be expended prior to seeking payment from OOG.

**J. Immigration and Customs Enforcement Requests:** The full text of this certification is found at [http://gov.texas.gov/cjd/dhs\\_detainerrequest](http://gov.texas.gov/cjd/dhs_detainerrequest). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

- Applicant is not a county or municipal government.
- Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.
- Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. The Authorized Official has read the certification found at [http://gov.texas.gov/cjd/dhs\\_detainerrequest](http://gov.texas.gov/cjd/dhs_detainerrequest). Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

**K. Civil Rights Liaison:** A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

**Overall Certification:** Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the CJD funding announcement and *Criminal Justice Division & Homeland Security Grants Division Grantee Conditions and Responsibilities* document to be eligible for this program.

## Appendix B: Project Narrative

Within eGrants, applicants will complete several narrative fields. Each funding announcement has different instructions for the nine Project Narrative boxes. These instructions are not contained on eGrants, so applicants must review the instructions below. Failure to provide the information requested may result in an application being deemed ineligible for funding.

**Project Abstract.** Provide a brief summary of the proposed project. Do not share new information here that you do not include in the questions below. This abstract is a description of your project and intended for the public and policy makers. Be sure that the summary is easy to understand by a person not familiar with your project. (Limit to 1500 characters.)

**Problem Statement:** Provide a description of the nature and scope of the problem in your service area that this proposed project will address. This must be a statement of the core, underlying problem. A lack of resources is not, in and of itself, a problem. Applicant should use the “Performance Management” section below to demonstrate how the Project Approach & Activities will address this problem. Applicants should use the “Supporting Data” to provide the numbers that back up the description of the problem in this section.

**Supporting Data:** Provide supporting data, including baseline statistics and the sources of your data, to provide evidence that the problem exists, its size and scope, and its effects on the target population. Do not use statewide data for a local problem or national data for a statewide problem. Data on particular characteristics of the target population should be entered below under “Target Group.”

**Project Approach & Activities:** Provide the core information needed to understand the methodologies, approaches, and activities to be employed by the project. Provide a rationale for choosing this particular model. Any therapy or licensed counseling provided should include a description of the modality/framework used. A reader should also be able to understand how the approach and activities tie to solving the stated problem. Applicants should use the “Evidence-Based Practices” section below to cite the specific research, evidence, or established best/promising practices that provide the basis for the approach and activities described in this section.

Additionally, for this program, be sure to include the following as part of your response:

- Explain how the program will address the key components provided in the Texas Government Code, Title 2, Subtitle K, Specialty Courts for the specific court program for which funding is sought.
- Provide the method that will be used to access the target population.
- How will the program ensure thorough and accurate assessment of each participant to identify specific needs of each?
- How will the court program identify and address participants with multiple underlying issues or co-occurring disorders (ex. drug addiction and mental health, or veteran facing family-related legal challenges)?

## CJD Funding Announcement (Amendment #1): Specialty Courts Program

- How will the court program partner with other agencies/organizations to address all identified needs of participants?
- Will the court program have Generated Program Income (GPI)? How much is the participant charged?
- Is this a regional program? If not, how will this court program work to collaborate with smaller counties to serve the rehabilitation and treatment needs of those with less access to resources.

**Capacity & Capabilities:** Describe the applicant organization's background as well as organizational and staff capabilities and qualifications to carry out this specific project using the approaches and activities provided above. Provide a brief summary of any collaborative partnerships created for the purpose of the proposed project. If the applicant indicates on the Activities tab that licensed or certified personnel will perform work, list each license or certification and upload a list of each person and their relevant corresponding license or certification. Empty positions requiring a license or certification should be noted.

Additionally, for this program, be sure to include the following as part of your response:

- Provide description of the team and necessary staff and role of each in achieving the court program's goals.
- List any training or certifications received that have prepared or will prepare staff to properly execute stated program goals.
- Describe your staff training plan.

**Performance Management:** Provide an understanding of how the applicant organization will measure success for this project. What are the project's goals and objectives and what are the project's performance measures, both output and outcome? How do these goals, objectives, and measures tie to the problem that the project seeks to solve? What is the current baseline information for these measures as well as the goals for the project period?

Goals are broad statements that indicate the general intentions of the project to achieve some outcome. They do need to be measurable in and of themselves and may be abstract in nature.

Objectives are clear, tangible, and specific statements of what the project is trying to achieve. Objectives should be expressed in the following form: To [reduce/increase/enhance/etc.] [something], by [x amount], by [dd/mm/yy date]. A project can have multiple objectives.

Measures use data to provide verifiable, numeric information that tie to one or more objectives and indicate progress toward its achievement. Measures might include volume, time savings, cost savings, resource savings, success rates, conformance rates, timeliness, perception shifts, or other factors. (The most relevant and impactful project-specific measures must be included under the Measures tab in eGrants.)

Additionally, for this program, address the court program plan for continuous self-assessment.

**Data Management:** Provide an understanding of how the applicant organization plans to collect, track and maintain the data needed to determine whether the project is meeting the goals, objectives, and measures stated above. Describe any methods, mechanisms, or tools used to generate measures. Applicants should give confidence that the data they collect will be accurate, maintained, and analyzed in a manner that enables them to adapt to changing assessments of the problem or project performance, and to evaluate and document the effectiveness of the project.

Additionally, for this program, be sure to include the following as part of your response:

- Describe the method used for data collection. If the program uses a case management system, describe its capabilities.

**Target Group:** Describe the population that this project plans to provide or support direct services to. Include the size and basic demographics for the people served, as well as the challenges they face, and any other information relevant to the project. Be specific and use supporting data. Applicants should demonstrate there that they understand their target group well enough to effectively carry out the project.

Additionally, for this program, be sure to include what risk level offenders will need to be classified as (whether a score or high/medium/low, etc.) to participate in the program, and how that risk level is determined (TRAS or other instrument). Also indicate if exceptions are made to these guidelines and how often they are made.

**Evidence-Based Practices:** Justify the selection of the methods, approach, and activities described above. Applicants should preferably be able to cite the research, evidence, or published best/promising-practices model used as the basis for the project's design. In case of an equipment or technology grant, what evidence or best/promising-practices model is there to support the purchase? Wherever possible, provide at least one citation or link. If the project approach and activities described above are not based on existing evidence, the applicant must describe why they believe the method to be promising. Failure to adequately provide justification for the project design may result in the project not being funded in favor of other projects based on evidence, established best/promising practices, or adequately explained.

## Appendix C: CJD Purpose Areas

In this new section of the Activities tab, applicants must assign percentages (totaling 100%) of their project's purpose areas to the available categories, based on an estimate of the funds dedicated to each area. Purpose areas should be considered in terms of the ultimate goal of the project, rather than how the project will accomplish its goals.

### Allowable Purpose Areas Under This Funding Announcement

Purpose Area	Description
<b>Juvenile Delinquency: Intervention</b>	To intervene with minors who have committed juvenile offenses
<b>Adult Criminal Behavior: Intervention</b>	To intervene with adults who have committed criminal offenses (through specialty courts, probation projects, etc., for non-incarcerated individuals)
<b>Court System Improvements</b>	To increase the effectiveness and/or efficiency of courts (non-prosecution/investigation)

## Appendix D: Fund Source Information and Requirements

This appendix contains the questions asked in the “Fund Source Information and Requirements” section of the Activities tab on the eGrants application. Applicants should only enter information for items that apply to their project. Boxed comments in italics are special instructions for this funding announcement.

### Section 1: Program Enrollment and Completion

*Applicants under the Specialty Courts Program should use this section to indicate the number of individuals who will participate in the program. “Successfully completing” means meeting all requirements and graduating with the accompanying dropping of charges, etc. Most applicants will enter their program length in days.*

- Number of individuals NEWLY enrolled in program during the project period
- Number of individuals successfully completing program during the project period
- Number of carry-over individuals enrolled in the program at the beginning of the project period

Choose one (most applicable to the project):

- Typical program/services hours OR
- Typical program/services days

### Section 2: Special Project Types and Information

*Applicants under the Specialty Courts Program are highly unlikely to have one of these categories apply to their program. In almost all cases, applicants should select “No” for all project types below.*

Applicants should select all special project types that apply to their project:

- **Task forces:** Project will support the operations and coordination activities of a task force. If yes, list the agencies or organizations that participate in the task force.
- **Gang activity:** Project involves a focus specifically on gang activity.
- **Transnational and organized crime:** Project involves a focus specifically on transnational and organized crime
- **Border activities:** Project involves a focus specifically related to the Texas-Mexico border.
- **Human trafficking** (select all that apply): 1) Project focuses on human trafficking; 2) Project focuses on trafficking of minors; 3) Project focuses on sex trafficking; 4) Project focuses on labor trafficking.

### Section 3: Juvenile Justice Projects

*Applicants who are not operating a juvenile crime specialty court should select the last option, “Project does NOT have a particular focus on juvenile crime”.*

Applicants should select all options that describe the project if it addresses juvenile justice.

- **Diversion.** Programs to divert youth from entering the juvenile justice system including restorative justice programs.

- **Mental Health Services.** Programs providing mental health services for youth in custody in need of such services including, but are not limited to assessment, development of individualized treatment plans, and discharge plans.
- **Aftercare/Reentry.** Community-based programs that prepare targeted youth to successfully return to their homes and communities after secure confinement. These programs focus on preparing youth offenders for release and providing a continuum of follow up post-placement services to promote successful reintegration into the community.
- **After-School Programs.** Programs that provide at-risk youth and youth in the juvenile justice systems with a range of age-appropriate activities, including tutoring, mentoring, and other educational and enrichment activities.
- **Alternatives to Detention.** These are community- and home-based alternatives to incarceration and institutionalization including for youth who need temporary placement such as crisis intervention, shelter and after-care and for youth who need residential placement such as a continuum of foster care or group home alternatives that provide access to a comprehensive array of services.
- **Community-Based Programs and Services.** These programs and services are those that work pre- and post-confinement with: a) parents and other family members to strengthen families to help keep youth in their homes; b) youth during confinement and their families to ensure safe return of youth home and to strengthen the families; and c) parents with limited English-speaking ability.
- **Delinquency Prevention.** Comprehensive juvenile justice and delinquency prevention programs that meet needs of youth through collaboration of the many local systems before which a youth may appear, including schools, courts, law enforcement agencies, child protection agencies, mental health agencies, welfare services, health care agencies and private nonprofit agencies offering youth services.
- **Girl-Focused Services.** Services to address the needs of female offenders in the juvenile justice system.
- **School Programs.** Education programs or supportive services to encourage youth to remain in school and to prevent truancy. School programs may include support for school resource officers, law-related education, and other programs focused on school safety.
- **Substance and Alcohol Abuse.** Programs, research, or other initiatives to address the use and abuse of illegal and other prescription and nonprescription drugs and the use and abuse of alcohol. Programs include control, prevention, and treatment.
- **Disproportionate Minority Contact.** Programs, research, or other initiatives primarily to address situations where there are a disproportionate number of people from one or more minority groups coming into contact with the juvenile justice system.
- **Mentoring, Counseling and Training Programs.** Programs to develop and sustain a one-to-one supportive relationship between a responsible adult age 18 or older (mentor) and an at-risk youth, youth who have offended or youth with a parent or legal guardian who is or was incarcerated (mentee) that takes place on a regular basis. These programs may support

academic tutoring, vocational and technical training, and drug and violence prevention counseling.

- **Job Training.** Projects to enhance the employability of youth or prepare them for future employment. Such programs may include job readiness training, apprenticeships, and job referrals.
- **Aptitude Testing.** Job or life skills training programs that include aptitude testing to help young people understand their skills and abilities to plan a course towards continuing education (i.e. technical school, associate’s degree program, or a bachelor’s degree program).
- **Diversion in a Rural Setting.** Projects that focus on diversion of minors in rural settings. Diversion targeting at risk youth and providing early detection services. Efforts concentrated on young first time offenders and offer an alternative to traditional entry into the juvenile justice system.
- **Project does NOT have a particular focus on juvenile crime**

#### Section 4: Campus-Based Projects

*Applicants under the Specialty Courts Program are highly unlikely to have one of these categories apply to their program. In almost all cases, applicants should enter “0” where asked for numbers of students and “N/A” where asked to list campuses.*

If this project is based on – or serves – one or more specific educational campuses (K-12 or higher education), how many total students at all campuses will be served by the project and list each educational campus that will be served by this project.

#### Section 5: Crime or Victim Type

*Applicants under the Specialty Courts Program should indicate which offenses their participants are expected to be charged with when in the program. Select the offense that is most relevant to the program.*

This question is for justice projects that target specific crimes and ALL victim services projects. Others may enter “0” for each option below. Applicants to serve victims of or prosecute/investigate/prevent exclusively child sex trafficking victims should assign 100% to that category.

Select the type(s) of crime or crime victim this project targets and provide the percentage of time dedicated to each. Applicants with projects that target multiple-offense offenders or multiple-victimization victims should assign percentages that best describe the activity. Percentages may not exceed 100%:

- Sexual Assault
- Domestic Abuse
- Child Abuse
- DUI / DWI Crashes
- Homicide
- Assault

CJD Funding Announcement (Amendment #1): Specialty Courts Program

- Adults Molested as Children
- Elder Abuse
- Robbery
- Stalking
- Dating/Acquaintance Violence
- Human Trafficking
- Child Sex Trafficking
- All Other Crimes

## Appendix E: OOG-Defined Project Activity Area and OOG-Defined Output Performance Measure Information

This section have substantial changes from last year, and are important for CJD’s analysis of each application’s merits and of the entire grant program. CJD understands that these figures are estimates, but applicants should be as accurate as possible. Applicants receiving awards will be asked to follow-up with actual measures during and after the grant project period.

**Activities:** Applicants must assign percentages of their project’s activities – based on the portion of project budget – that correspond to the eligible activity categories, and provide a brief description. Activity descriptions should reflect the information entered under the “Project Approach & Activities” section of the Project Narrative on the Narrative tab. Percentages must add up to 100.

**OOG-Defined Measures:** Activating particular activities will also activate all of the CJD measurements assigned to that activity. Applicants should estimate quantities for each measure that applies to their project, or enter a “0” if a measure is not applicable. Measures should be estimates only of activities that occur during the project period.

**Allowable Activities and Measures:** The Activities tab displays activities available under other CJD grant programs, but not all of them are allowable under this program. The Measures tab will display all the measures linked to that activity, including those meant for other CJD programs and not allowable under this funding announcement. Applicants should carefully consult the list below to see which activities and OOG-defined measures are allowable under this funding announcement.

**“Required Total” Measures:** Some measures are marked as a “Required Total.” These measures are for the volume of each activity that an applicant has selected on the Activities tab. For example, if an applicant selects the “Counseling or Substance Abuse” activity, that will activate the measure “REQUIRED TOTAL: Counseling or treatment for substance abuse: Individuals receiving” on the Measures tab. With rare exceptions, applicants should be able to supply estimates for these Required Total measures. If for some reason that is not possible, an applicant must explain why in the “Performance Measurement” section of the Project Narrative on the Narrative tab.

**Activities by Licensed or Credentialed Professionals:** Any applications with activities or measures indicating services performed by a licensed or credentialed professional should list each specific license or credential in the “Capacity & Capabilities” section of the Project Narrative on the Narrative tab.

**Activities using specific models or framework:** Any applications indicating specialized skills training, support, or treatment should specify the model or modality/framework type under the “Project Approach & Activities” section of the Project Narrative on the Narrative tab.

### Allowable Activities and Measures Under This Funding Announcement

Activity	Definition	Measure
<b>Casework, Non-Licensed Counseling, Individual Advocacy, or Other Support</b>	Support not necessarily delivered by a licensed professional and not aimed at developing specific life, social, or emotional skills.  Enter any substance abuse-related activities under "Counseling or Treatment for Substance Abuse".	*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving
		*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered by EMPLOYEES
		*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered BY VOLUNTEERS
		Casework/support/care needs assessment NOT performed by a licensed therapist: Individuals receiving
		Casework, non-licensed counseling, advocacy, or other support: Individuals receiving AFTERCARE
		Mentoring (general): Individuals receiving
		Peer support (general): Individuals receiving
		Crisis intervention: Individuals receiving
		Case management or advocacy (general): Individuals receiving
		Victims assisted with developing safety plans (non-residential)
<b>Counseling or Treatment for Substance Abuse</b>	Treatment for substance abuse, including licensed therapy, non-licensed counseling (peer counseling, mentoring, etc.), and medically assisted treatment.  Note: Substance abuse treatment is generally ineligible under VOCA-funded programs.	*REQUIRED TOTAL: Counseling or treatment for substance abuse: Individuals receiving
		Substance abuse treatment by a LICENSED professional: Individuals receiving
		Substance abuse AFTERCARE counseling by a LICENSED professional
		Substance abuse counseling or support by peers or caseworkers: Individuals receiving
		Substance abuse AFTERCARE counseling by peers or caseworkers: Individuals receiving
		Substance abuse treatment using medically assisted treatment (MAT): Individuals receiving
		Alcohol and/or drug testing – random: Individuals receiving
		Alcohol continuous monitoring: Individuals receiving
<b>Counseling, Therapy, or Other Care Performed by a Licensed Professional</b>	Counseling or therapy delivered by licensed professionals.  For professional substance abuse treatment, use the "Substance Abuse Treatment" activity.	*REQUIRED TOTAL: Counseling, therapy, or other care performed by a licensed professional: Individuals receiving
		*REQUIRED TOTAL: Counseling, therapy, or other care performed by a licensed professional: Hours delivered
		Licensed counseling/therapy: Individuals assessed
		Licensed trauma-informed therapy: individuals receiving
		Licensed treatment for mental health disorders: Individuals receiving
		Licensed counseling/ therapy AFTERCARE: Individuals receiving
		Multi-disciplinary care teams: Individuals receiving care

CJD Funding Announcement (Amendment #1): Specialty Courts Program

Activity	Definition	Measure
<b>Emergency Shelter, Housing, or Transportation</b>	Emergency shelter, transitional housing, foster care support, etc.  <i>Attention: This activity should only be used by Commercially Sexually Exploited Persons Courts</i>	*REQUIRED TOTAL: Emergency shelter, housing, or transportation: Individuals provided/referred-to/assisted
		Emergency shelter: Adults referred
		Emergency shelter: Children (under 18) referred
		Emergency shelter: Adults provided
		Emergency shelter: Children (under 18) provided
		Emergency shelter: Total nights provided to all adults
		Emergency shelter: Total nights provided to all children (under 18)
		Transitional housing: Adults referred
		Transitional housing: Children (under 18) referred
		Transitional housing: Adults provided
		Transitional housing: Children (under 18) provided
		Housing: Adults referred
		Housing: Children (under 18) referred
<b>Equipment and Technology</b>	Includes equipment acquisition and training specifically on the equipment/technology purchased with grant funds.	*REQUIRED TOTAL: Equipment or technology: Organizations directly using
		*REQUIRED TOTAL: Equipment or technology: Individuals/operators equipped
<b>Instruction and Support for Academic Programs</b>	Training, counseling or other support aimed at enrolling in or completing formal academic credentials (such as a GED).  Any job training or vocational credential should be listed under "Job and Workforce Services".	*REQUIRED TOTAL: Instruction or support for academic programs: Individuals receiving
		*REQUIRED TOTAL: Instruction or support for academic programs: Hours delivered
		Academic tutoring: Individuals receiving
		Academic classroom or course instruction: Individuals receiving
		Academic credentials (GED or degree): Individuals receiving
		College admissions: Individuals receiving related support/counseling
		College admissions: Individuals receiving related support/counseling WHO ENROLL in a new higher education program

CJD Funding Announcement (Amendment #1): Specialty Courts Program

Activity	Definition	Measure
<b>Instruction and Support for Employment or the Workforce</b>	Training, assessment, or placement aimed at attaining or improving employment.	<p>*REQUIRED TOTAL: Instruction or support for employment or the workforce: Individuals receiving</p> <p>*REQUIRED TOTAL: Instruction or support for employment or the workforce: Hours delivered</p> <p>Job, aptitude, or skills ASSESSMENT: Individuals receiving</p> <p>Job placement/ seeking support: Individuals receiving</p> <p>Job placement/ seeking support: Individuals receiving WHO OBTAIN employment</p> <p>Job or skills TRAINING (not towards a particular certification or license): Individuals receiving</p> <p>Professional or technical certification or license: Individuals receiving instruction or training</p> <p>Professional or technical certification or license: Individuals receiving instruction or training WHO OBTAIN the certification or license</p>
<b>Instruction and Support for Life, Social, or Emotional Skills</b>	<p>Instruction for program participants, targeted populations, at-risk populations, etc., to develop life, social or emotional skills.</p> <p>Training for criminal justice system professionals should be entered under the "training and professional development" activity.</p>	<p>*REQUIRED TOTAL: Instruction or support for life, social, and emotional skills: Individuals receiving</p> <p>*REQUIRED TOTAL: Instruction or support for life, social, and emotional skills: Individuals receiving: Hours delivered</p> <p>Instruction in parenting skills: Individuals receiving</p> <p>Instruction in non-parenting family skills: Number of CHILDREN under 18 receiving</p> <p>Instruction in dating or domestic violence prevention: Number of OFFENDERS receiving</p> <p>Instruction in personal finance skills: Individuals receiving</p> <p>Instruction in violence prevention: Individuals receiving</p> <p>Instruction trafficking prevention: Individuals receiving</p> <p>Instruction in bullying prevention skills: Individuals receiving</p> <p>Instruction in homelessness/ runaway prevention or recovery skills: Individuals receiving</p>
<b>Legal Assistance</b>	Assistance - performed by lawyers or others - with civil legal issues. Does NOT include advocacy or accompaniment in criminal cases.	<p>*REQUIRED TOTAL: Legal assistance: Individuals receiving</p> <p>*REQUIRED TOTAL: Legal assistance: Hours delivered</p> <p>Legal assistance in obtaining protective orders: Individuals receiving</p>
<b>Program Evaluation and Assessment</b>	Evaluation of criminal justice programs and assessment of organizational or system effectiveness, needs, and/or appropriate responses.	*REQUIRED TOTAL: Program evaluation and assessment: Programs assessed

CJD Funding Announcement (Amendment #1): Specialty Courts Program

Activity	Definition	Measure
<b>Research or Statistical Activities</b>	<p>Research on, analysis of, or data collection regarding the criminal justice system.</p> <p>Note: This is a restricted activity. Consult the funding announcement's eligible and eligible activities list.</p>	<p>Research or statistical activities: Target number of responses/ subjects/ participants</p> <p>Research or statistical activities: Minimum number of responses/ subjects/ participants needed</p>
<b>Training, Professional Development, or Technical Assistance Received</b>	<p>Training and professional development for professionals or volunteers in the criminal justice system (including victim services) <u>within the applicant's organization</u>.</p> <p>Or, technical assistance to help organizations execute programs more effectively and/or efficiently. Training or outreach the general public or targeted populations should be under the "Life, Social and Emotional Skills Development" activity.</p>	<p>*REQUIRED TOTAL: Training, professional development, or technical assistance: hours received</p> <p>Training or professional development: Hours received</p> <p>Training or professional development: Individuals received</p> <p>Technical assistance: Hours received</p>

## About CJD

Our mission at the Criminal Justice Division is to direct much needed resources to those who are committed to making Texas a safer place and those who help victims of crime to recover and feel safe again. In carrying out this mission, we are committed to helping our grantees by actively finding ways for them to accomplish their goals and by making sure that we always have our eye to identifying the approaches that work best. We envision positive and beneficial working relationships with our grantees where we provide as much assistance as is needed and where we are always ready with answers, not burdensome restrictions or requirements.

CJD is making over \$250 million in funding available to hundreds of organizations during state fiscal year 2017 for juvenile justice, delinquency prevention, victims services, law enforcement, prosecution, courts, specialty courts, prevention of child sex trafficking, and other types of projects to benefit Texans.